



POWER OF SIMPLICITY

USER MANUAL

Salesman Wise Commission



**INTELLI
SOLUTIONS**

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Tally, Tally 9, Tally9, Tally.ERP, Tally.ERP 9, Shoper, Shoper 9, Shoper POS, Shoper HO, Shoper 9 POS, Shoper 9 HO, TallyDeveloper, Tally Developer, Tally. Developer 9, Tally.NET, Tally Development Environment, Tally Extender, Tally Integrator, Tally Integrated Network, Tally Service Partner, TallyAcademy & Power of Simplicity are either registered trademarks or trademarks of Tally Solutions Pvt. Ltd. in India and/or other countries. All other trademarks are properties of their respective owners.

Version: InTelli Solutions/ Salesman Wise Commission/2.2/ August 2018

<<Salesman Wise Commission/2.2>>

Introduction

In many businesses commission to sales staff is not a simple % on sales. There are targets, product mix, slab commission and so on. In such cases it is far more user friendly to export a report to a spreadsheet and manual computation done to arrive at the commission payable.

This add-on delivers this simple, yet powerful capability, to manage sales commission. No voucher entries are automatically posted, leaving these to be done manually.

A commission % is still specified to arrive at the payable, in case commission computation is based on a simple %.

Benefits

- Easy maintain of vouchers.
- Easy maintain of salesman and his/her commission details.

What's New?

New in Release 2.2: -

- a. Compatible with new release 6.4.7.

Important!

Take back up of your company data before activating the Add-on.

Once you try / purchase an Add-on, follow the steps below to configure the Add-on and use it.

Setup Guide

1. Update your license by going to **Gateway of Tally → F12: Configuration → Licensing →**

Update License

(In case you are using multi-site account, you will need to configure Tally.ERP 9 to activate the Add-on for a particular site. Click [here](#) for the steps.)

2. Shut down and Restart Tally.ERP 9 and open your company.
3. Get Add-on help and open user manual.

For Tally.ERP Series A versions lower than Release 5.0

Go to **H: Help** → **Add-on Help** to open the user manual.

For Tally.ERP Series A release 5.0 and above

Press **Ctrl + Alt + H** to get Add-on help.

4. Activate the Add-on.

For Tally.ERP 9 versions lower than Series A, Release 3.2

Go to Gateway of Tally > F11: Features > Accounting Features

Set "Yes" to the options "Enable Salesman Wise Sale & Commission Calculation"

For Tally.ERP 9 version Series A, Release 3.2 and above

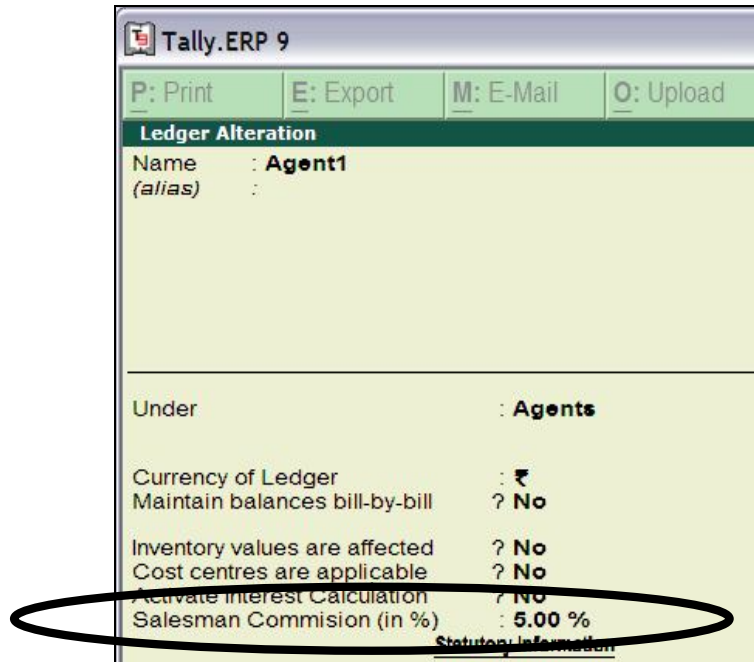
Go to Gateway of Tally > F11: Features > Add-on Features

Set "Yes" to the options "Enable Salesman Wise Sale & Commission Calculation"

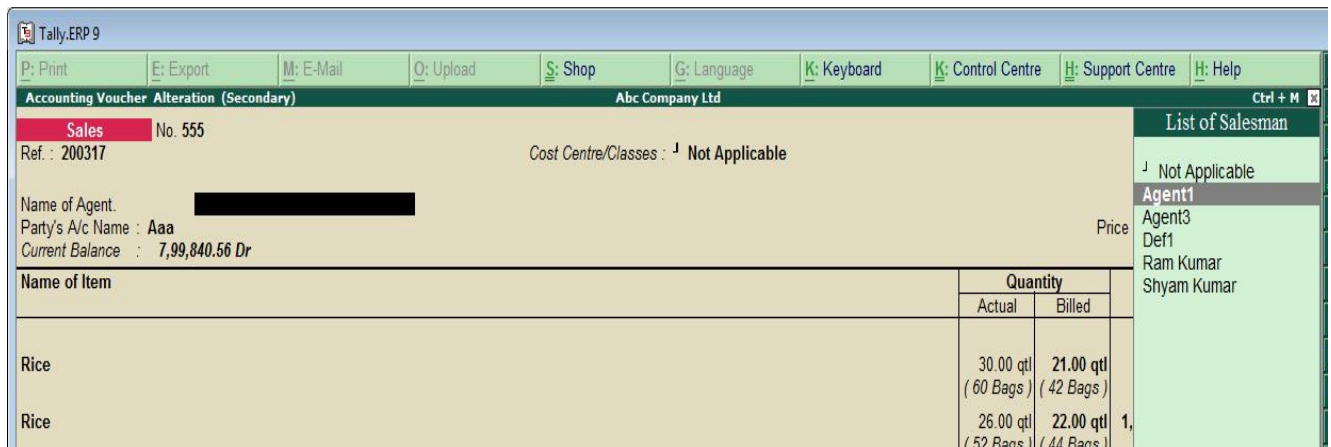
5. Create a Ledger group named "Agents" under Primary

Group Alteration		Abc Company Ltd
Name	: Agents	
(alias)	:	
Under	: <input type="checkbox"/> Primary	
Nature of Group	? Assets	
Group behaves like a Sub-Ledger	? No	
Nett Debit/Credit Balances for Reporting	? No	
Used for Calculation (eg. Taxes, Discounts) (for Sales Invoice Entry)	? No	
Method to Allocate when used in Purchase Invoice	? <input type="checkbox"/> Not Applicable	
		Accept ? Yes or No

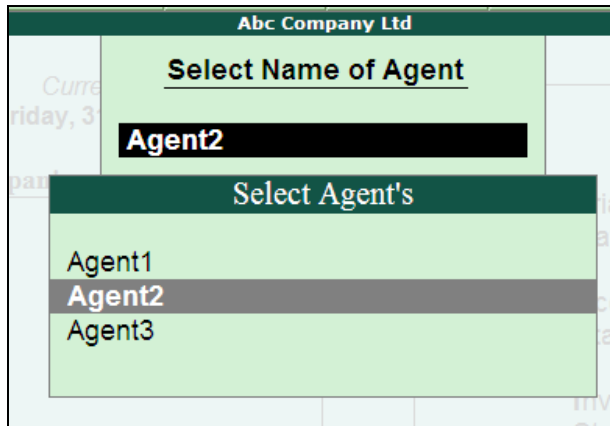
6. Create Agent accounts (under group "Agents"):



7. During Sales entry select Agent name from the list (if applicable):



8. From Gateway Of Tally > Display Menu > Statements of Accounts > Salesman Wise Commission and select Agent Name:



The Report will be displayed as illustrated below:

The screenshot shows the Tally ERP 9 interface with a report titled 'Salesman Wise Sale & Commission Calculation for Agent3'. The report is displayed in a table format with the following data:

Sr.No	Date	Vch. No.	Party Name	Ref. No.	Quantity	Amount	Commission
1	1-May-2012	3	ABC India Pvt. Ltd.	333	1- 0 Box	700.00	14.00
2	2-May-2012	3	ABC India Pvt. Ltd.	33	15.00 mtrs	1,800.00	36.00
Total						2,500.00	50.00

9. Export to Excel:

	A	B	C	D	E	F	G
1	Salesman Wise Sale & Commission Calculation for Agent2						
2	Sr.No	Date	Vch. No.	Party Name	Quantity	Amount	Commission
3	1	31-12-2010	1	ABC India Pvt. Ltd.	100 Nos	2200000.00	66000.00
4	2	31-12-2010	1	ABC India Pvt. Ltd.	100 Nos	2200000.00	66000.00
5	3	31-12-2010	367	All India Computer Institute	10-0 Box	2160.00	64.80
6	Total				300 Nos	4402160.00	132064.80

10. You can also view the report for all salesman commission details report, with item details as below:

Goto **Display** → **Statement of Accounts** → **Salesman Commission Detail**: -

The screenshot shows the Tally.ERP 9 interface with the 'Salesman Commission Detail Report' for 'Abc Company Ltd' covering the period '1-Apr-2012 to 31-Mar-2013'. The report is displayed in a summary mode with the following data:

Sr.No	Agent Name	Commission
1	Agent3	50.00
2	Ram Kumar	151.40

Item details can be viewed in Details mode (By pressing **Alt+F1**): -

The screenshot shows the Tally.ERP 9 interface with the 'Salesman Commission Detail Report' for 'Abc Company Ltd' covering the period '1-Apr-2012 to 31-Mar-2013'. The report is displayed in a details mode, showing item-level information for each agent:

Sr.No	Agent Name	Commission
1	Agent3	50.00
	CDROM Disks 100s	1- 0 Box 700.00
	Acrylic	15.00 mtrs 1,800.00
2	Ram Kumar	151.40
	Bran Item	100.00 qtl 12,500.00
	Acrylic	22.00 mtrs 2,640.00

11. To print the salesman name on invoice, press **Alt+P**, and **F12** for Configuration: -

<u>Standard Sales Configuration</u>																																																																																											
Title of Document	: INVOICE																																																																																										
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Print company logo	? Yes																																																																																										
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<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;"><u>General</u></th> <th style="width: 50%; text-align: center;"><u>Order And Despatch Details</u></th> </tr> </thead> <tbody> <tr> <td>Print in simple format</td> <td>? No</td> </tr> <tr> <td>Print Customer's Signature</td> <td>? No</td> </tr> <tr> <td>Print complete mailing details</td> <td>? No</td> </tr> <tr> <td>Print Address in a continuous line</td> <td>? No</td> </tr> <tr> <td>Print Bank Details</td> <td>? No</td> </tr> <tr> <td>Print Salesman Name</td> <td>? Yes</td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>Statutory Details</u></td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>Item Details</u></td> </tr> <tr> <td>Print quantity column</td> <td>? Yes</td> </tr> <tr> <td>Print alternate quantity</td> <td>? Yes</td> </tr> <tr> <td> Print as separate column</td> <td>? No</td> </tr> <tr> <td>Print actual quantity column</td> <td>? No</td> </tr> <tr> <td>Print rate column</td> <td>? Yes</td> </tr> <tr> <td>Print discount column</td> <td>? Yes</td> </tr> <tr> <td>Print Additional Description(s) for Item Name</td> <td>? Yes</td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>Registration Details</u></td> </tr> <tr> <td>Print Company's PAN / Income Tax No.</td> <td>? Yes</td> </tr> <tr> <td>Print Company's Tax Regn. Numbers</td> <td>? Yes</td> </tr> <tr> <td>Print Company's Service Tax Regn. Number</td> <td>? Yes</td> </tr> <tr> <td>Print Party's PAN / Income Tax No.</td> <td>? No</td> </tr> <tr> <td>Print buyer's tax regn. number</td> <td>? Yes</td> </tr> <tr> <td>Print Buyer's CST Regn. Number</td> <td>? Yes</td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>GST</u></td> </tr> <tr> <td>Print order details</td> <td>? Yes</td> </tr> <tr> <td>Print terms of payment and Delivery</td> <td>? Yes</td> </tr> <tr> <td>Print despatch details</td> <td>? Yes</td> </tr> <tr> <td>Print Company GSTIN Number</td> <td>? Yes</td> </tr> <tr> <td>Print Buyer's GSTIN Number</td> <td>? Yes</td> </tr> <tr> <td>Print Item-wise GST details</td> <td>? No</td> </tr> <tr> <td>Print GST Analysis of Items</td> <td>? Yes</td> </tr> <tr> <td> Print HSN/SAC details</td> <td>? Yes</td> </tr> <tr> <td>Print GST % column</td> <td>? No</td> </tr> <tr> <td>Print HSN/SAC column</td> <td>? Yes</td> </tr> <tr> <td>Print MRP/Marginal Column</td> <td>? No</td> </tr> <tr> <td>Print State Name & State Code</td> <td>? Yes</td> </tr> <tr> <td>Print Place of Supply</td> <td>? No</td> </tr> <tr> <td>Print Tax Invoice in Base Currency</td> <td>? No</td> </tr> <tr> <td>Print Tax amount for Export Invoice</td> <td>? Yes</td> </tr> <tr> <td>Print e-Way Bill No.</td> <td>? Yes</td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>VAT</u></td> </tr> <tr> <td>Print E-sugam No</td> <td>? Yes</td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>Service Tax</u></td> </tr> <tr> <td>Print Category & Assessable Value</td> <td>? Yes</td> </tr> <tr> <td>Print Service Tax Amount (in words)</td> <td>? No</td> </tr> </tbody> </table>		<u>General</u>	<u>Order And Despatch Details</u>	Print in simple format	? No	Print Customer's Signature	? No	Print complete mailing details	? No	Print Address in a continuous line	? No	Print Bank Details	? No	Print Salesman Name	? Yes	<u>Statutory Details</u>		<u>Item Details</u>		Print quantity column	? Yes	Print alternate quantity	? Yes	Print as separate column	? No	Print actual quantity column	? No	Print rate column	? Yes	Print discount column	? Yes	Print Additional Description(s) for Item Name	? Yes	<u>Registration Details</u>		Print Company's PAN / Income Tax No.	? Yes	Print Company's Tax Regn. Numbers	? Yes	Print Company's Service Tax Regn. Number	? Yes	Print Party's PAN / Income Tax No.	? No	Print buyer's tax regn. number	? Yes	Print Buyer's CST Regn. Number	? Yes	<u>GST</u>		Print order details	? Yes	Print terms of payment and Delivery	? Yes	Print despatch details	? Yes	Print Company GSTIN Number	? Yes	Print Buyer's GSTIN Number	? Yes	Print Item-wise GST details	? No	Print GST Analysis of Items	? Yes	Print HSN/SAC details	? Yes	Print GST % column	? No	Print HSN/SAC column	? Yes	Print MRP/Marginal Column	? No	Print State Name & State Code	? Yes	Print Place of Supply	? No	Print Tax Invoice in Base Currency	? No	Print Tax amount for Export Invoice	? Yes	Print e-Way Bill No.	? Yes	<u>VAT</u>		Print E-sugam No	? Yes	<u>Service Tax</u>		Print Category & Assessable Value	? Yes	Print Service Tax Amount (in words)	? No
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<i>Press F12 for more options.</i>																																																																																											

Select the printing of salesman name accordingly on invoice. In Invoice print Salesman name is below the buyer name as below: -

INVOICE

Abc Company Limited 5, 9th Cross Margosa Road Malleswaram E-Mail :contact@abc.com		Invoice No. e-Sugam No.	Dated			
		Supplier's Ref.	Other Reference(s)			
		Buyer's Order No.	Dated			
Buyer Aaa Salesman Name : Agent3		Vessel/Flight No.	Place of Receipt by Shipper			
		City/Port of Loading	City/Port of Discharge			
Sl No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	CDROM Disks 100s	1-0 Box	700.00	Box		700.00
2	Rice	50.00 qtl (100 bags)	1,200.00	qtl		60,000.00

FAQs

Which version/releases of Tally.ERP 9 does the add-on support?

This add-on will work only from Tally.ERP 9 Series A, release 3.0 to Tally.ERP 9 Series A, 6.4.7.

How will I get support for this add-on?

For any functional support requirements please do write to us on intallysolutions@gmail.com or call us at +91-9813501438, +91-9991428000. Alternatively, you can send a support query from Support Centre (Ctrl + H).

If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on intallysolutions@gmail.com with your additional requirements and we will revert to you in 24 business hours.

Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

20% of the then MRP will be charged for one year of email support and versions (minor & major).

I am using a multisite. Can I use the same Add-on for all the sites?

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

How do I configure the add-ons?

If you are a Tally.ERP 9 Multi site user, add the Add-on to the required site as follows:

- a. Press Ctrl + K or Click on Control Centre and log into your account
- b. Go to **Licensing & Configuration** → **TDL Management** → **F8: TDL Config List** → **Select the site's default TDL**
- c. Under '**Specify Account TDLs for loading**', select the Add-on Name and accept the screen.

TDL Configuration Management

Alter
Account ID : tallyshop9@gmail.com

Name of configuration : My TDL Configuration
 Allow local TDLs ? Yes
 Specify Account TDLs for loading : **Relate**

List of Account TDLs			
Name	Type	License	Expiry Date
↓ End of List			
Related Add-on Notifications 1.0 - Gold-Welfare Infotech Pvt. Ltd.	Add-on	Perpetual	23/01/2014

- d. Update your license by going to **Gateway of Tally → F12: Configuration → Licensing → Update License**

Note: To know or change the site's default TDL configuration, go to **Licensing & Configuration → License Management → F6: Show Config** and look at the TDL Configuration column.)

If you face problems in configuring the add-on, click on this link to know more.

<http://www.tallysolutions.com/website/html/solutions/how-to-configure.php>

I have upgraded to a new Tally.ERP 9 Release. What will happen?

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

Product and Features Page shows errors with the Add-on. What do I do?

Check first if the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has error. If the Add-on has a problem, you can report it to us.

My Tally went into educational mode after installing the add-on. What do I do?

Go into **Control Centre → Licensing & Configuration → TDL Management → F8: TDL Config List → Select the site's TDL configuration which has the Add-on** and remove the Add-on from the list. Update the license.

How do I find out if a new release of the Add-on is available?

Go to **Control Centre → Licensing & Configuration → TDL Management** and check under version available Column.

How do I update to the latest release?

Go to **Control Centre → Licensing & Configuration → TDL Management** and check under version available Column. If the version number shown under '**Version Available**' column is higher than the version number shown in Name of the Add-on, select the Add-on and press F4 or click on **F4: Download** to download the new version. Update the license and restart Tally after download.

How do I cross upgrade the Add-on from Silver to Gold Edition?

Go to **Control Centre → Licensing & Configuration → TDL Management**, select the Add-on and press F6 or click on F6: Change Edition. Update the license and restart Tally after download.

My Subscription for the Add-on has expired. How do I renew my subscription?

Go to **Control Centre → Licensing & Configuration → TDL Management** and check under Subscription Expiry column. If the subscription is about to expire or expired, select the Add-on, Press F5 or click on **F5: Renew** and fill in the required details to renew your subscription. Update the license and restart Tally after download.

Will this add-on work in remote session?

Yes, this add-on will work remotely.